



OPPORTUNITY PROFILE

For the Position of

HEAD OF SCHOOL

▶ MISSION STATEMENT

God has called Trinity Christian Academy to assist Christian families and their churches in providing a Biblically-directed, academically excellent education that equips students to be Godly leaders and servants in their homes, churches, and communities.

▶ VISION STATEMENT

Our vision is to train young champions for Christ who are equipped to serve the Lord by being prepared spiritually, academically, and physically.



HISTORY AND MILESTONES

In the spring of 1985, a small group of Christians were led to meet together to consider the possibility of starting a Christian school in Jackson, Tennessee. As the group began to explore all the challenges involved in beginning a new school, they were advised by consultants, church leaders, and others to abandon their vision for a school. They were told that overcoming that many obstacles with such a small number of people would be impossible! But the group continued to pray and seek God's will, and He gave them the strength and determination to persevere. They prayed and established by-laws which would determine the course of the school for beginning stages and future years. Much prayer and thought went into establishing policies to insure that Trinity Christian Academy remain committed to providing Christian families a covenant/discipleship education taught by Christian teachers dedicated and trained to integrate faith and learning as the foundations of a Christian Worldview. Donations of time and money were given by those who were led of the Lord. A school building with five acres of property, school desks, teachers' desks, office equipment, and playground equipment were all provided. In September of 1986, Trinity Christian Academy opened debt free with an enrollment of approximately fifty students in grades K thru 7.

The Lord's faithfulness has continued. In 1996, Trinity Christian Academy's Board felt our present location was nearing full capacity. In order to serve more families, demographic research was done in 1999 and the Lord led us to purchase seventy-two acres on Windy City Road in North Jackson.

- **2003/2004** The Elementary School moved to the Windy City location
- **2005** The Varsity Football Stadium was completed at the Windy City Road campus
- **2007/2008** The Upper School expansion was completed and opened for the school year, re-uniting the entire school once again
- **2009 - Present** Facilities continue to advance with an addition to our Elementary wing, construction of a state-of-the-art Field House, athletic field expansions, including the addition of eight tennis courts

The blessings continue in this 32nd year of TCA's Heritage. The Board remains committed to staying true to Trinity's foundation and pressing forward to serve Christian families and equipping students to become Godly leaders and servants in their, homes, churches, and communities - for God's glory.

1000 DAY VISION PLAN ► COMMUNICATION • TELLING OUR STORY • LIGHT IN THE COMMUNITY MISSION FOCUS • INNOVATION • TEACHER SALARIES

We believe that God is continuing to prepare a bright future for Trinity. Accordingly, a recently developed 1000 Day Vision Plan was completed and communicated to our community in January 2018. Above are the 6 key areas which will serve as our focus areas in support of our vision plan statement.

Vision Statement Plan:

In 1000 days Trinity will deepen and strengthen our mission focus by engaging cultural challenges and reflecting a community of truth and grace. Furthermore, we will tell our story in a distinctive manner drawing upon our heritage, mission and vision. Additionally, we want our light to shine in the community through partnerships and events both on and off campus. Finally, we will impact students through providing resources to create a strong faculty culture of innovation and growth.



LEARNING EXPERIENCE

ACADEMICS

TCA is accredited by the Southern Association of Colleges and Schools and the Association of Christian Schools International through AdvancED. TCA's students have the opportunity to think critically and to excel academically. Our students are encouraged to explore and strengthen their God-given talents whether it be in the arts, athletics, or specific areas of learning or interest.

From 5th grade Band, Middle School Robotics to High School Computer Coding and Forensics, we strive to inspire students to crave learning.

- TCA is a BYOD (Bring Your Own Device) School which allows Upper School students the opportunity to use their personal devices such as a laptop or iPad. We consider devices a resource and a conduit for data and programs versus a primary focus. This is a practical and beneficial approach for real world expectations for devices in college and beyond.
- TCA has also received extensive training and resources to become a GOOGLE school. Google Classroom is one of many services TCA is able to provide students and families within the Google Platform.
- TCA has multiple Chromebook carts available for teachers to reserve for classroom use in Elementary, Middle, and High School classrooms. Students are not required to purchase their own device.
- STEM learning is growing and transforming throughout the school. We now offer STEM Lab in Elementary, and a more innovative approach to Math, Science, and Technology is a continued focus.
- Computer Coding began as a club and has now grown into multiple class opportunities, including Advanced Coding on the high school level. Our Robotics Club has taken off with great success with students competing successfully locally and regionally.
- Honors courses are offered on the middle and high school levels. Advanced Placement, Dual Enrollment, and online collegiate courses are also offered beginning in the eleventh grade for potential college credit.
- All 6th graders take a TCA designed course to help guide our students through the transition from Elementary to Middle School. The one-semester course primarily provides instruction and application on organization and study skills.
- All 11th graders take a TCA designed course called PREP 101 to help guide our students through the college application process and includes the Myers Briggs Assessment, career and collegiate searches, completing a professional resume, writing college entrance essays, interview and public speaking skills, and actually applying for colleges and scholarships. We also have multiple professional guests speak to this class throughout the course.
- Differentiated Instruction is an ongoing priority in teacher training as we strive to equip our teachers to inspire and teach varied learners in an engaging and excellence-driven way.

REACH and LEAP

TCA's REACH Program provides the opportunity for individualized instruction and needed accommodations for students professionally identified with certain learning or medical disabilities. REACH is a resource program available for Elementary, Middle, and High School students created to help students better achieve and strive for academic success with their own unique learning needs in mind. Continually improving our educational opportunities for all learners, Elementary also offers a LEAP Program for students with exceptional academic and creative abilities.



SPIRITUAL FORMATION

The spiritual formation of our students is an ongoing commitment and prayer at Trinity. Our intentionality in this area is a priority and a continued focus.

- The Upper School has a dedicated Student Ministry team focused on equipping and shepherding our students individually and as a group
- Chapels are held weekly for Elementary, Middle, and High School students and faculty
- Grades 6-12 meet monthly in Harbor Groups which are small groups led by teachers for the purpose of mentoring and discipleship
- Instruction at TCA is framed with a Christian perspective with the Bible as the source of truth
- Ongoing development is provided to teachers to continue to equip them as spiritual leaders

ATHLETICS

Athletic programming at TCA is designed to strengthen and mentor athletes into God-honoring leaders both inside and outside of athletic competition. TCA competes in Division 1 of the TSSAA and offers the following sports for Middle and High School student participation:

BASEBALL · BOYS/GIRLS BASKETBALL · CHEERLEADING · CROSS COUNTRY
FOOTBALL · BOYS/GIRLS GOLF · BOYS/GIRLS SOCCER · SOFTBALL
BOYS/GIRLS TENNIS · TRACK & FIELD · VOLLEYBALL

Elementary students (K-4) have the opportunity to participate in PAL League basketball and cheerleading. 5th and 6th grade students may participate in football and basketball.

FINE ARTS Music · Theater · Art

Recognizing each student is created in God's image - a creative image - Trinity's Fine Arts Department seeks to develop our students' God-given talents through a variety of experiences, both in the Visual and Performing Arts.

TCA offers opportunities for students within our Fine Arts programming in the areas of music, choir(s), band, theatre, and visual arts. Multiple theatrical performance opportunities are offered school-wide. TCA's band programming is the newest Fine Arts focus and is making great strides in interest and in quality, beginning in the 5th grade and continuing through High School. Choir students excel locally, regionally, and on the state-level in choral competitions. TCA's visual arts program is thriving school-wide and is well-respected in the community.



BOARD OF TRUSTEES

Trinity Christian Academy is governed by a Board of Trustees. The Board consists of current and former parents and currently numbers nine members. The primary functions of the Board are to act as the guardian of the mission of Trinity Christian Academy, to develop the major institutional policies and the long-range planning of the organization, and to be responsible for the financial viability and stability of the school. The day-to-day operations of the school rest with the Head of School, the administrative staff, and the faculty. Under the accountability of the Board, the Head of School is responsible for developing and implementing operational policies and procedures and for managing the various school programs.

LEADERSHIP TEAM

The Head of School is supported by a leadership team that assists with future school planning as well as day-to-day operations of the school. Primary members of the Leadership Team include:

- Area Principals
- Director of Operations and Marketing
- Business Manager
- Director of Student Ministries
- Assistant to the Head of School
- Athletic Director

THE ROLE OF THE HEAD OF SCHOOL

The Head of School is the pacesetter in the Christian school. The day-to-day quality of the school is driven by the spiritual gifts, personal characteristics, professional competence and diligence of the Head of School.

The Head of School position is a ministry to students, parents, teachers, staff and other administrators. It is a professional and spiritual responsibility, which offers an opportunity to serve God daily. If the Head of School is strong and competent, the school will be enriched, and God's name will be respected and honored in the community.

The Head of School is the on-the-job administrative officer of the board and is delegated to carry out the bylaws and policies established by the board. Mutual respect and confidence is a necessary component among persons at all levels of the school to make possible a flourishing school program.

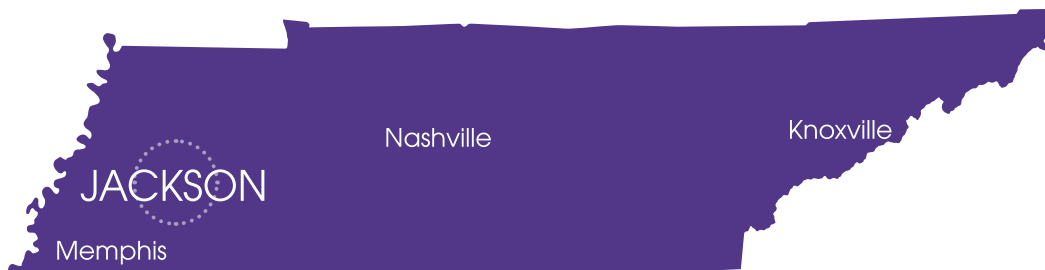
The Head of School is charged to operate within the confines of the responsibility entrusted to them by the school board. Behind every successful Head of School is a board that upholds him prayerfully, supports him publicly, and constructively counsels him privately.

QUALIFICATIONS OF THE HEAD OF SCHOOL

- Demonstrates a servant's heart by loving and following Christ and is actively invested in their family, the Church and people
- Lives and administrates from a Biblical worldview
- Exhibits a deep understanding of Scripture and has the gift of discipleship
- Supports a Biblical view of Scripture, salvation, the Trinity, a traditional view of marriage, and is active in a local evangelical church
- Is a visionary leader that can execute long-range planning and build unity to achieve institutional goals
- Understands how to build and foster meaningful relationships, respect and trust and can strengthen the current family-like culture that exists in the TCA community
- Has appropriate professional degrees
- Has the necessary skills to effectively manage Trinity's operations
- Can provide sound servant leadership for an exemplary instructional program, balance in co-curricular activities, implement Best Practices, and provide strong financial oversight
- Can recruit and develop excellent leadership throughout the faculty and staff
- Affirms TCA's mission and vision and can professionally articulate both to students, parents, and donors
- Is equipped to be an Ambassador for Trinity and Christian education in the community
- Anticipates a long-term commitment and desires ownership in Trinity
- Will delegate responsibilities to qualified personnel
- Can promote strategic planning, make wise assessment of instruction, and advance school development
- Can develop budgets, financial plans, understands revenue and expense issues, and provides leadership for wise tuition and fee planning, facilities, and budget management

APPLICATION REQUIREMENTS

To inquire or apply, email resume to: cheryle.emison@mytcalions.com



• **Trinity Christian Academy**
10 Windy City Road
Jackson, TN 38305

• Jackson, Tennessee is a growing population of 67,685 located 80 miles Northeast of Memphis and 120 miles Southwest of Nashville

T r a i n i n g Y o u n g C h a m p i o n s f o r C h r i s t

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